



Tuel Lane Infant School
Clay Street, Sowerby Bridge,
West Yorkshire HX6 2ND

Email admin@tuelane.calderdale.sch.uk
Telephone: 01422 831221

Dear Parents/Carers,

Please find attached a copy of our Fair Processing Notice (layer 1). This document has to be issued to parents so that the school complies with the Data Protection Act 1998.

This document refers to Layer 2 and Layer 3 which go into more detail about the type of information and the organisations that hold information on your child. These two documents will be available on the school website www.tuellane.org.uk.

However if you would like to have a copy before this time, then please contact the office.

If you have any questions then please do not hesitate to contact me.

Yours sincerely,

Judy Shaw
Headteacher

